



## INVESTMENT POLICY

This document (“the Policy”) serves to outline the Trustees aims and investment objectives for Mayfield and Five Ashes Community Services (“MAYFACS”) a registered charity. In developing the Policy, the Trustees have taken into consideration that MAYFACS is a local charity which does not have from the perspective of size, geographical reach, and financial complexity the issues facing larger charities

The Policy has been developed for the benefit of the:

- Beneficiaries and donors.
- Charity Commission.
- Trustees.
- Employees.

In developing this Policy, the Trustees are cognisant of their legal duty to:

- Act in the interest of their charity and its beneficiaries.
- Protect and safeguard the assets of the charity.
- Act with reasonable care and skill
- Ensure their charity is accountable.

The primary objectives of the Policy are to:

- Develop a framework for making investment decisions.
- Assist the Trustees in managing MAYFACS resources effectively.
- Meet governance requirements.

### Resources:

MAYFACS resources consist of unutilised cash funds donated or received as a grant for the purposes of providing support services to the Mayfield and Five Ashes communities. These funds comprise unused non-restricted funds which are available for general use in providing community services and unused restricted funds which are available for specific projects or purposes.

### Risk Appetite:

In developing the Policy, it was necessary to assess and understand MAYFACS’s risk appetite and accordingly in assessing the risk appetite of MAYFACS the Trustee’s focus has been on the need to:

- Retain sufficient liquidity to meet its day-to-day cash requirements in terms of both expenses and the provision of services.
- Maintain a considered and measured appetite for risk.
- Maximise risk returns within the constraints of the above.

Given due consideration to the above and recognising MAYFACS primary purpose which is to provide community services on an on-going day-to-day basis the Trustees have resolved that a conservative



approach should be followed regarding risk appetite and accordingly have resolved to adopt a low-risk investment policy accompanied by high levels of liquidity.

## Investment Profile:

Although there is an abundant range of investment opportunities available there are fundamentally three categories of investment that were considered when determining the investment(s) profile that best met the risk appetite outlined above. These are:

- Equities
- Fixed Income
- Cash

Notwithstanding i) a reasonable level of liquidity provided by equities they were discounted given the volatility of both income and capital and ii) the current higher level of income that could be generated by fixed income/term instruments they were discounted due to the relative lack of liquidity.

The Trustees have therefore resolved to adopt an investment policy whereby all funds are held in cash either in MAYFACS current bank account at CAF Bank or in an accessible savings account with a UK financial institution which is both:

- Regulated by the UK banking and securities authorities; and
- Covered by the Financial Services Compensation Scheme.

The Trustees acknowledge that, given the restrictions of the investment profile, any guidelines regarding capital appreciation or income targets would be inappropriate. However, the Treasurer should aim to maximise income levels to the extent possible within the constraints of the investment profile and market conditions.

## Investment Policy Authority:

Responsibility for the maintenance and regular review of this policy lies with the MAYFACS Trustees. Any changes and/or amendments can only be made with the approval of the Trustees. The day-to-day responsibility for implementing and managing the policy rests with the Treasurer who is required to provide an update on the investments at the meeting of the Trustees or as and when required.

POLICY No.  
**10**

DATE POLICY REVIEWED/REVISED: February 2024 DATE FOR NEXT REVIEW: February 2027

TRUSTEE SIGNATURE: Signed on hard copy

TRUSTEE NAME (Print): L.Firrell (Chair)